

## **Minutes of the Meeting of the Audit Committee Held on September 21, 2007**

The meeting of the Audit Committee of the Board of Commissioners of the Virginia Housing Development Authority was held on September 21, 2007 at the offices of the Virginia Housing Development Authority, 601 S. Belvidere Street, Richmond, Virginia.

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<b>Committee Members Present</b>	Yvonne Allmond (via speaker telephone) John P. McCann Nancy O'Brien Edward McCoy Braxton Powell
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<b>Others Present</b>	Arthur N. Bowen, III, Managing Director of Finance & Administration Russ E. Wyatt, General Auditor Melody Barackman, Controller Michelle S. Edmonds, Sr. Executive Assistant Donna Craver, KPMG Audit Partner Mike Jaeger, KPMG Audit Manager
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<b>Meeting Called to Order</b>	The meeting was called to order at 10:20 a.m. All of the members of the Committee noted above as being present at the meeting were present at that time and remained present throughout the meeting. Commissioner Allmond was unable to attend the meeting due to a medical condition that prevented her physical attendance and participated in the meeting from her office at TowneBank in Norfolk, Va. on a speaker telephone that enabled her voice to be heard by all persons at the meeting.
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<b>FY 2007 Audited Financials</b>	Melody Barackman presented highlights of VHDA's audited financial statements for fiscal year (FY) ending June 30, 2007, noting the external auditors, KPMG, issued an unqualified opinion in their audit report.
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KPMG representatives, Donna Craver and Mike Jaeger reported the results of their recently completed audit of VHDA's financial statements for the FY 2007. The reports presented by KPMG included their opinion letter and report on internal controls, noting that they did not identify any deficiencies in internal control over financial reporting that they considered to be material weaknesses. They also presented a letter to the Committee describing their responsibilities for expressing an opinion on the fair presentation of the financial statements. The Committee then met with KPMG, without the presence of staff, to discuss any matters in which KPMG believed the Committee should be aware.

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**Adjournment**      There being no further business, Commissioner McCann moved for adjournment of the meeting at 10:55 a.m.

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Russ E. Wyatt  
General Auditor

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Yvonne Allmond  
Chairman